

COUNCILLORS' INFORMATION BULLETIN

Tuesday, 27 September 2022

Bulletin No: IB/1150

INFORMATION ITEM	Pages
<p>1 Delegated Planning Decisions</p> <p>Delegated planning decisions for the week beginning 19 September 2022 are attached. Contact for enquiries: Jean McPherson, Group Manager (Development Management) on jean.mcperson@crawley.gov.uk.</p>	3 - 4
<p>2 Temporary Traffic Regulation Orders</p> <p>The following documents are attached in relation to Temporary Traffic Regulation Orders:</p> <ul style="list-style-type: none"> • List of Temporary Traffic Regulation Orders. • Blenheim Close, Pound Hill (Appendix A). • Horsham Road, Southgate / West Green (Appendix B). • Prestwood Lane, Ifield (Appendix C). • Booth Road, Bewbush (Appendix D). 	5 - 14
<p>3 Cancellation of Temporary Traffic Regulation Order: Horsham Road</p> <p>Please note that the road closure of Horsham Road scheduled to take place on the evening of 9/10 November 2022 has been cancelled and will no longer be going ahead. The original Temporary Traffic Regulation Order relating to this closure is attached.</p>	15 - 16
<p>4 Consideration Report: Naming and Numbering of New Development at 42-44 Brighton Road, Southgate</p> <p>Consideration report PES/422 of the Head of Economy and Planning is attached.</p>	17 - 18



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5 **Consideration Report: Contract for West Sussex Community Advice and Support Service**

19 - 20

Consideration report HCS/048 of the Head of Community Services is attached.

6 **Change in Membership: Planning Committee**

In accordance with Paragraph 2.1(o) of the Full Council Procedure Rules contained within the Constitution and in concurrence with the wishes of the political group, the Head of Governance, People & Performance has made the following change to the membership of the Planning Committee:

- Councillor Ali to be replaced with Councillor Burgess.

This change takes immediate effect.

7 **Press Releases**

Press releases are available at www.crawley.gov.uk/news

CRAWLEY BOROUGH COUNCIL

DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 19/09/2022 and 23/09/2022

Application Number	Location	Proposal	Date of Decision	Decision
CR/2021/0491/FUL	6 PEARSON ROAD, POUND HILL, CRAWLEY	Proposed single storey replacement front extension	23 September 2022	REFUSE
CR/2021/0594/FUL	6 SHEFFIELD CLOSE, FURNACE GREEN, CRAWLEY	Erection of front and rear ground floor extensions	20 September 2022	PERMIT
CR/2021/0712/FUL	P&H MOTORCYCLES, IKON HOUSE, RUTHERFORD WAY & 65 GATWICK ROAD, NORTHGATE, CRAWLEY	Retrospective application for the amalgamation of units and change of use from light industrial (Class E) and motorcycle sales (Sui Generis) to a shop selling and displaying motorcycles with motorcycle service department and MOT bay (Sui Generis)	20 September 2022	PERMIT
CR/2021/0928/TPO	37 GOFFS PARK ROAD, SOUTHGATE, CRAWLEY	Oak T2 – reduce the several branches interfering with incoming telephone line (which has home care alert system) by 3 metres to remove risk of damage. Remove dead and diseased wood (amended description)	22 September 2022	CONSENT
CR/2022/0018/TPO	6 HILLSIDE CLOSE, SOUTHGATE, CRAWLEY	Acer T26 - reduce height and crown radius by a maximum of 1.5m to nearest suitable growth points (amended description)	22 September 2022	CONSENT
CR/2022/0023/FUL	42 MILTON ROAD, POUND HILL, CRAWLEY	Erection of single storey front extension, single storey wraparound side and rear extensions and two storey rear extension and a new roof to a previous single storey side extension (amended description)	20 September 2022	PERMIT
CR/2022/0153/TPO	GOFFS MANOR, OLD HORSHAM ROAD, SOUTHGATE, CRAWLEY	T1 (Cedar) - reduce lateral branches on house side by a maximum of 2 metres to nearest suitable growth points	23 September 2022	CONSENT

Application Number	Location	Proposal	Date of Decision	Decision
		T2 (Pine) - fell T8 (Ash) - remove limbs at cut points marked by red lines on applicant's photo (amended description) Front elevation entrance (mixed species) - clear shrubs only. Replant 6 x trees		
CR/2022/0253/TPO	15 GOFFS PARK ROAD, SOUTHGATE, CRAWLEY	T1 Oak - crown reduce by 2 metres T2 Oak - crown reduce by 2 metres	22 September 2022	CONSENT
CR/2022/0296/192	22 HOLDER ROAD, MAIDENBOWER, CRAWLEY	Certificate of lawfulness for proposed roof extension including rear dormer and front roof lights	20 September 2022	PERMIT
CR/2022/0341/TPO	6 WALTON HEATH, POUND HILL, CRAWLEY	T1 Oak - crown lift by removing stem growth up to crown break and prune branches extending towards neighbour's aerial to give 3 metres clearance (amended description) T2 Sweet Chestnut - reduce horizontal branch at top of crown extending west by 2 metres (amended description)	22 September 2022	CONSENT
CR/2022/0416/FUL	COOPERATIVE GROUP LTD, TEXACO GARAGE, BALCOMBE ROAD, POUND HILL, CRAWLEY	Replace existing timber clad palisade fence compound with new blockwork constructed enclosure with timber cladding	23 September 2022	PERMIT
CR/2022/0454/PA3	FIRST & SECOND FLOORS, 10 THE BROADWAY, NORTHGATE, CRAWLEY	Prior approval for the change of use from B1 (Office) to C3 (Residential) for 2no. residential units	21 September 2022	PRIOR APPROVAL REFUSED

Agenda Item 2

List of Temporary Traffic Regulation Orders

The following documents are attached in relation to Temporary Traffic Regulation Orders:

- List of Temporary Traffic Regulation Orders.
- Blenheim Close, Pound Hill (Appendix A).
- Horsham Road, Southgate / West Green (Appendix B).
- Prestwood Lane, Ifield (Appendix C).
- Booth Road, Bewbush (Appendix D).

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Blenheim Close
Village/Town/Parish	Crawley,
Specific Location	Blenheim Close, Crawley
Reason for TTRO	Road closure between the junctions of Selbourne Close and Haywards with works taking place o/s and opp 5 for new connection
Proposed Start Date / Time	Date: 12th December 2022
Proposed End Date / Time	Date: 16th December 2022
The restriction will be effective	24 hours
Access arrangements	Access maintained for emergency services, residents and pedestrians
Applicant name	UK Power Networks
Applicant contact tel number	0370 0500 792
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=130938918

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

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Email: ttro@westsussex.gov.uk

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Horsham Road	
Village/Town/Parish	Crawley	
Specific Location	Horsham Road, Crawley	
Reason for TTRO	Night Time Road Closure Between the junctions of Crawley Avenue and A2220 Ifield Road with works taking place on the level crossing for repainting and maintenance No pedestrian access - The footpath will be closed over the level crossing	
Proposed Start Date / Time	Date: 9th November 2022	Time: 23:59
Proposed End Date / Time	Date: 10th November 2022	Time: 05:00
The restriction will be effective	Night-time only from (time) 23:59 (time) 05:00	
Access arrangements	Access will not be maintained during works and the diversion route will need to be followed	
Applicant name	Network Rail Infrastructure Ltd	
Applicant contact tel number	03457114141	
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=129189326	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

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PUBLIC NOTICE

WEST SUSSEX COUNTY COUNCIL TEMPORARY ROAD CLOSURE

PRESTWOOD LANE, IFIELD

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of **Prestwood Lane, Ifield** from junction with **Charlwood Road to junction with Ifield Wood** is temporarily prohibited from **27/09/22**.

The restriction will be in place 24hrs.

This emergency closure is necessary to allow **BT access to overhead cables to restore customer service.**

It is anticipated the works will be completed by **27/09/22**.

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

The alternative route for traffic will be signed on site

This notice will be effective for a maximum of 21 days from the date given above

Any queries about the effect of the closure on traffic using the highway please contact the West Sussex Contact Centre on 01243 642105

Any queries about the nature of works please contact **BT on 0800 1412115**.

Dated **27 September 2022**

Matt Davey
Director of Highways, Transport and Planning

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Booth Road
Village/Town/Parish	Crawley
Specific Location	Booth Road, Crawley
Reason for TTRO	Road closure between the junctions of Gasson Wood Road and Bunyan Close with works taking place o/s 5 for new connection
Proposed Start Date / Time	Date: 12th December 2022
Proposed End Date / Time	Date: 16th December 2022
The restriction will be effective	24 hours
Access arrangements	Access maintained for emergency services, residents and pedestrians
Applicant name	UK Power Networks
Applicant contact tel number	03700500792
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=130955858

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

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Agenda Item 3



Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Horsham Road	
Village/Town/Parish	Crawley	
Specific Location	Horsham Road, Crawley	
Reason for TTRO	Night Time Road Closure Between the junctions of Crawley Avenue and A2220 Ifield Road with works taking place on the level crossing for repainting and maintenance No pedestrian access - The footpath will be closed over the level crossing	
Proposed Start Date / Time	Date: 9th November 2022	Time: 23:59
Proposed End Date / Time	Date: 10th November 2022	Time: 05:00
The restriction will be effective	Night-time only from (time) 23:59 (time) 05:00	
Access arrangements	Access will not be maintained during works and the diversion route will need to be followed	
Applicant name	Network Rail Infrastructure Ltd	
Applicant contact tel number	03457114141	
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=129189326	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

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Agenda Item 4

Crawley Borough Council

Consideration Report for Delegated Decision by Cabinet Member for Environmental Services & Sustainability

Expected Date of Decision: 5 October 2022

Naming and Numbering of New Development at 42-44 Brighton Road, Southgate

Report of the Head of Economy and Planning – PES/422

1. Purpose

To seek approval for the name of flats which is being developed at the site known as 42-44 Brighton Road, Southgate.

2. Recommendations

2.1 That the Cabinet Member for Environmental Services and Sustainability approve the following name:

- Dreyfus House

3. Reasons for the Recommendations

3.1 This name was requested for use by Councillors.

3.2 This decision is taken in accordance with the relevant Specific Delegation to the Cabinet Member for Environmental Services and Sustainability as set out in the Council's Constitution.

4. Background

4.1 The decision relating to street naming and numbering forms part of Leader's Scheme of Delegation. The Leader has specifically delegated decisions relating to street naming and numbering to the Cabinet Member for Environmental Services and Sustainability.

4.2 Development next to this has a racing connection, for this reason we feel another racing connection name would be suitable. The name Dreyfus is also the horse who ran in the last race at Gatwick Airport and was placed second.

5. Description of Issue to be resolved

5.1 Need to address and name new development of houses as a matter of legislation and requirement.

Agenda Item 4

6. Information & Analysis Supporting Recommendation

6.1 All names have been checked for duplication and meaning.

7. Background Papers

[Crawley Borough Council's Constitution: The "Executive Function" \(The Leader and the Cabinet\)](#)

Agenda Item 5

Crawley Borough Council

Consideration Report for Delegated Decision by the Cabinet Member for Public Protection and Community Engagement

Expected Date of Decision 5th October 2022

Contract for West Sussex Community Advice and Support Service Report of the Head of Community Services – HCS/048

1. Purpose

- 1.1. To approve the contracting arrangements for general information and advice provision by Citizens Advice West Sussex for the period 2022/23 - 2028/29.

2. Recommendations

- 2.1. That the Cabinet Member for Public Protection and Community Engagement:
 - a) Approve the outcome of the procurement process for general advice services carried out by West Sussex County Council (WSSCC) on behalf of the Districts and Boroughs and authorises Crawley Borough Council to enter into the contract with Citizens Advice West Sussex (CAWS).
 - b) Note that the annual contract sum payable for the period 2022/23-2028/29 is within the annual budget allocation of £140,569 for Crawley Borough Council.

3. Reasons for the Recommendations

- 3.1. Under the Council's delegation scheme, the decision to enter this contract is made in accordance with Council policy/procedure and other legislation is delegated to the Cabinet Member for Public Protection and Community Engagement.

4. Background

- 4.1. This contract is for decision by the Cabinet Member for Public Protection and Community Engagement as agreed in the Cabinet report (HCS/29) which was considered by Cabinet on 29 September 2021 and delegated authority to the Cabinet Member was approved.
- 4.2. The Head of Community Services and Head of Governance, People & Performance were consulted as part of the decision-making process.

Agenda Item 5

5. Information & Analysis Supporting Recommendation

- 5.1. This approach is consistent with the Community Grants Procedure & Outcomes Framework agreed by Cabinet on 29 September 2021.
- 5.2. West Sussex County Council undertook and managed a joint procurement process, working in partnership with the Borough and District Councils. As a result of that process the Citizens Advice West Sussex was deemed to be the most advantageous bidder and was therefore awarded the contract. Further information is available on request from Crawley Borough Council's Funding and Commissioning Officer.
- 5.3. The award of the contract is within the available budget and is in accordance with the Council's policy and Constitution.

6. Implications

- 6.1. The contract is between West Sussex County Council, all Borough/District Councils in West Sussex (the funders) and the Citizens Advice West Sussex (lead provider).
- 6.2. A press release will follow including comments by Citizens Advice West Sussex when the contracts have been signed by all parties to the agreement.

7. Background Papers

[Agenda for Cabinet on Wednesday, 29th September, 2021, 7.00 pm - Crawley Borough Council \(moderngov.co.uk\)](#)
[Report HCS/29](#) of the Head of Community Services "Community Grants Procedure & Outcomes Framework"
[Decisions 29th-Sep-2021 19.00 Cabinet.pdf \(moderngov.co.uk\)](#)

Report author and contact officers:

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[Matt Lethbridge, Community Services Manager](#)
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